

Business and Financial Officers Group

Thursday, May 25, 2006 8:30 p.m. – 10:30 p.m. District Board Room

## **Members:**

James Ball, Tom Bauer, Rick Bennett, Kathy Blackwood, Eloisa Briones, Jim Butterfield, Debbie Carrington, Raymond Chow, Barbara Dedo, Jim Keller, Maggie Ko, Rachelle Minong, Vickie Nunes, Eric Raznick, Sabrina Schulz, Virgil Stanford

A g e n d a	
TOPIC	<u>SUBMITTED</u>
1. Banner 7 timeline	Edgar
2. Month end financial reports	Edgar
3. Decision support system	Edgar
4. Travel reimbursements	Kathy
5. Negotiations update	Kathy
6. Memberships and dues payments – Take 2	Kathy
7. Online facilities contracts form/update of rates	CBOs
8. Xerox bill consolidation	Bob
9. Scanner setups and training	Bob
10. RFP for Food Service May 30	Bob
11. Updated Year End Calendar	Kathy
12. EOPS Health Fee	Rachelle
13. Certificate of Liability from Keenan	Rachelle
14. Payment by credit card to student newspaper	Rachelle
15. Bank NSF Fee	Rachelle

**Upcoming Meeting Dates: 6/22/06**